

To Register in Edison as a "Sourcing Bidder"

The purpose of identifying businesses that are minority owned, woman owned, service-disabled veteran owned and small business enterprises is to expand state of Tennessee procurement opportunities to Tennessee Small Businesses. Registering with the state of Tennessee as a registered bidder is now part of the Governor's Office of Diversity Business Enterprise' certification process. You may have received your initial certification and Edison registration was not a requirement at that time. All businesses requesting recertification or renewal of their certification with the Go-DBE office will require Edison registration. Please follow the following process to register as a bidder with the state of Tennessee to receive your Edison Bidder/Vendor Number.

1. Go to The Governor's Office of Diversity Business Enterprise web site at www.tn.gov/diversity
2. On the left hand side of the screen, click on "For Registration"
3. Scroll to the very bottom of the new page and click "Edison Bidder Registration"
4. "Register as a Sourcing Bidder" (from here, you will have a simple 8 step registration process)
5. On our same web site, the NIGP Codes are immediately following the Edison link and the codes are requested in one of the questions. You will need to enter at least one code for your industry type (there are no limitations to the number of NIGP codes chosen). Codes can be added, changed, etc. at any time.
6. Once the application has been successfully completed, the system will tell you that your application was submitted successfully! You will receive an e-mail from the system giving you a password. You can log into the system to find your company information.
7. Please call 615-741-6875 to receive your bidder number

Helpful phone numbers:

Purchasing Division Vendor Registration: 615-741-6875